

BUILDING PERMIT BULLETIN



BUILDING PERMITS & INSPECTIONS

Effective January 1, 2021

In 2021, the City of Baraboo will be making a concerted effort to ensure contractors or homeowners obtain a Building Permit and schedule the follow-up Inspections for most home improvement projects.

The goal is to provide a service to our residents and enforce the applicable safety and construction standards set forth in State Statutes, Building Codes, and City Ordinances. These efforts are intended to protect the health, safety and welfare of all Baraboo residents.

Contractors, homeowners, or anyone with questions are encouraged to call the Building Inspector at (608) 355-7323.

IS A PERMIT REQUIRED?

YES

- All new construction, additions, decks, porches, accessory structures (sheds, detached garages, carports, etc.)
- Remodelling work, including roofing, siding, windows, etc.
- Replacement or addition of any major appliance including water heaters, furnaces, dishwashers and air conditioners.
- Addition of any new plumbing fixture or moving, relocating, or replacing plumbing system.
- Addition of any new electrical receptacles, switches, fixtures or service.

NO

- Minor repairs or alterations that do not change the occupancy area, structural strength, fire protection, exits, light or ventilation of the building provided the total cost is less than \$350.
- Repair of an existing electrical system or the replacement of existing receptacles, fixtures or switches.
- Plumbing general repair or the replacement of a fixture when no piping is added.

INSPECTIONS

Multiple inspections are typically required throughout any construction project. It is the responsibility of the permit-holder to schedule all required inspections and all work must be inspected prior to concealment, i.e. with insulation or drywall. Typical inspections include footing/foundation excavation, rough inspections for framing, plumbing, electrical, & HVAC, insulation, and a final inspection. If there is a doubt whether an inspection is required at a specific stage, please contact the Building Inspector. Inspections shall be requested two business days in advance.

LICENSING

Most contractors (construction, plumbing, electrical, and HVAC) are required to be licensed by the State of Wisconsin, which we will verify as a part of the permitting process.

The only exception is for a property owner that performs work in the single-family residence that he or she occupies.

COMMERCIAL ELECTRICAL WORK

Recent changes to Wisconsin Administrative Code preclude the City from issuing an electrical permit for commercial projects; however; electrical contractors are required to obtain a permit from the State of Wisconsin Department of Safety and Professional Services for any such work. We will require verification prior to a Building Permit for a commercial project.



City of Baraboo Building Inspector
Megan Krautkramer: Office Phone (608) 355-7323
mkrautkramer@cityofbaraboo.com